

COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION
JOINT PROJECT COMMITTEE

February 18, 2016

Meeting Minutes

CALL TO ORDER

The COIDA and OCCRC joint Project Committee meeting was called to order at 7:38 a.m. at the COIDA offices located at 189 Main Street, Suite 500, Oneonta, NY. Members present were Joe Bernier, Craig Gelbsman, James Jordan, Jeff Lord, Hugh Henderson and Bob Hanft; Susan Green and Dan Killian of Paperkite Creative; Bob Murray of Shelter Planning; counsel Kurt Schulte; and staff Sandy Mathes and Dawn Rivers.

The following topics were discussed:

- 2016 Tactical Action Plan for the COIDA and the OCCRC. Draft circulated. Mr. Mathes discussed the feasibility study project for the Oneonta Municipal Airport, noting that we will not be in a position to decide whether a business part adjacent to the airport makes sense until the study has been completed. There will be a more detailed presentation on the Airport project at the March Project Committee, to which he will invite the Oneonta Airport Commission.
- Lisa Nagle of Elan Planning joined the meeting via conference call to update the Members on the status of the Richfield and Richfield Springs Comprehensive Plan and the Cooperstown Comprehensive plan.
- Susan Green and Dan Killian gave a presentation to the Board to explain the reasoning, strategy and reach of the Social Media work that they would be doing for Otsego Now. The service contract for the work has already been approved by the Board but Mr. Mathes wanted the contractor to come before the Project Committee to explain the work and answer any questions.
- Mr. Mathes gave the Project Committee an update on the progress of the solar projects at the Oneonta Business Park and Richfield Springs, as well as the Cooperstown solar project in which the IDA is peripherally involved.
- Bob Murray of Shelter Planning discussed the late submission of the Community Development Block Grant Annual Performance Reports, which had caused some concern at the County government offices, and assured the Committee that IDA staff and Shelter Planning were monitoring reporting deadlines so that a similar incident does not happen again.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 9:16 a.m.